

**Gropp Heating, Air & Electric LLC**

225 W A STREET  
 MOSCOW ID 83843  
 208-882-7672  
 FAX 208-882-3414

**Application for Employment**

QUALIFIED APPLICANTS RECEIVE CONSIDERATION FOR EMPLOYMENT WITHOUT DISCRIMINATION BECAUSE OF SEX, MARITAL STATUS, RACE, COLOR, CREED NATIONAL ORIGIN, AGE OR THE PRESENCE OF A DISABILITY.

CONDITIONS OF EMPLOYMENT ARE STATED AT THE END OF THIS FORM, PLEASE READ CAREFULLY BEFORE YOU SIGN THIS APPLICATION. FALSE STATEMENTS ON THIS APPLICATION FORM SHALL BE CONSIDERED REASON FOR TERMINATION.

**PLEASE ANSWER ALL QUESTIONS**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Last First Initial

Present Address: \_\_\_\_\_ How long? \_\_\_\_\_

Street City State Zip Phone/Cell

How did you hear about Gropp Heating, Air & Electric? \_\_\_\_\_

Position or type of employment desired: \_\_\_\_\_ Email: \_\_\_\_\_

Available for: Full time \_\_\_\_\_ Part Time \_\_\_\_\_ Temporary \_\_\_\_\_ Date Available: \_\_\_\_\_

If part time, please leave a detailed schedule of when you could work. Please include all days.

If Temporary, please explain: \_\_\_\_\_

Rate of Pay Expected: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Position you are applying for: \_\_\_\_\_ If currently employed, may we call your supervisor? \_\_\_\_\_

Why would you like to work in the Electrical/HVAC field? \_\_\_\_\_

Why are you interested in working for Gropp Heating, Air & Electric? \_\_\_\_\_

Please describe what type of work you like best: \_\_\_\_\_

Can you perform the essential functions of the job for which you are applying, with or with our reasonable accommodation? Yes No

If necessary, can you work evenings and/or weekends? Yes No Do you possess a valid driver's license? Yes No

License Number: \_\_\_\_\_

Name of friends and/or relatives employed by Gropp Heating, Air & Electric \_\_\_\_\_

Will you submit to a drug test? Yes No Motor Vehicle Report? Yes No Background Check? Yes No

Have you ever been convicted of, deferred or diverted a felony or misdemeanor conviction or been placed on probation? Yes No

If yes, provide details: \_\_\_\_\_

**EDUCATION**

	School Name & Address	Date Attended	Major Subject	Graduate? Give degree
High School				
College				
College				
Graduate School				
Business/Trade				

**SKILLS (PLEASE CHECK)**

Do you plan further education? Yes No

If yes, please explain \_\_\_\_\_

\_\_\_\_\_ CPR/FIRST AIDE \_\_\_\_\_ SHEET/METAL PRESS

\_\_\_\_\_ FORK LIFT TRAINING \_\_\_\_\_ THERMAL IMAGING

\_\_\_\_\_ SNORKLE TRAINING \_\_\_\_\_ OTHER

Please comment about your abilities, interests, training or special qualifications which will assist us in suitable placement: \_\_\_\_\_

EMPLOYMENT HISTORY – List Employers starting with most recent  
(Attach separate sheet if necessary)

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COMPANY NAME & ADDRESS: \_\_\_\_\_  
Employed: From \_\_\_\_\_ To \_\_\_\_\_ Salary: Start \_\_\_\_\_ Last \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Name & title of immediate supervisor: \_\_\_\_\_  
Position: Start \_\_\_\_\_ Last \_\_\_\_\_  
Main Duties \_\_\_\_\_  
Reason for leaving \_\_\_\_\_

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COMPANY NAME & ADDRESS: \_\_\_\_\_  
Employed: From \_\_\_\_\_ To \_\_\_\_\_ Salary: Start \_\_\_\_\_ Last \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Name & title of immediate supervisor: \_\_\_\_\_  
Position: Start \_\_\_\_\_ Last \_\_\_\_\_  
Main Duties \_\_\_\_\_  
Reason for leaving \_\_\_\_\_

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Position: Start \_\_\_\_\_ Last \_\_\_\_\_  
Main Duties \_\_\_\_\_  
Reason for leaving \_\_\_\_\_

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COMPANY NAME & ADDRESS: \_\_\_\_\_  
Employed: From \_\_\_\_\_ To \_\_\_\_\_ Salary: Start \_\_\_\_\_ Last \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Name & title of immediate supervisor: \_\_\_\_\_  
Position: Start \_\_\_\_\_ Last \_\_\_\_\_  
Main Duties \_\_\_\_\_  
Reason for leaving \_\_\_\_\_

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COMPANY NAME & ADDRESS: \_\_\_\_\_  
Employed: From \_\_\_\_\_ To \_\_\_\_\_ Salary: Start \_\_\_\_\_ Last \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Name & title of immediate supervisor: \_\_\_\_\_  
Position: Start \_\_\_\_\_ Last \_\_\_\_\_  
Main Duties \_\_\_\_\_  
Reason for leaving \_\_\_\_\_

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U.S. MILITARY  
Branch of service \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_  
(ARMY, NAVY, AIR FORCE, ETC)  
Type of training and duty while in service \_\_\_\_\_

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**PLEASE NOTE: Application agrees to the following conditions of employment:**

I swear all statements in this application are true and correct. I any information is false it shall be cause for termination. I understand employment is contingent upon verification of identity and eligibility to work in the United States, as well as passing a drug screen test and MCR report being acceptable. I hereby authorize Gropp Heating Air & Electric LLC to solicit information regarding my credit history and previous employment. I release all parties and persons connected with such solicitation from all claims, liabilities and damages for any reason arising from furnishing such information.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_