

WALLA WALLA FOUNDRY

Employment Application

Please review the entire application before you begin. Legibility, accuracy, organization and completeness are important.

Job applied for: _____ Today's date: _____

Last name First name Middle initial

How can we contact you about this job?

Street Address City State

e-mail phone number

Are you seeking: Full-time Part-time Temporary or Summer employment?

How soon are you available for employment? _____

Foundry working hours are typically between 5 am and 3:30 pm? Are you available to work this schedule: Yes No Are you available to work Saturday shifts? Yes No

Have you ever worked for Walla Walla Foundry before? Yes No

If yes, when? _____

In what job position(s)? _____

Do you have any relatives currently employed at Walla Walla Foundry? Yes No

If yes, who? _____

References

Please list three references who can provide us with information about your qualifications to perform the job for which you are applying. Business or job-related references are preferable.

Name	Address	Telephone	Relationship to You

May we contact your present employer? Yes No, because (Please state reason)

Work Experience Please list your work experience beginning with your most recent job held. If you were self-employed, give company name.		
Employer:	Name of last supervisor	Employment dates (from...to)
Address:		
Phone:	Your last job title	
Reason for leaving		
List jobs you held, duties performed, skills used or learned, advancements or promotions while you worked for this employer.		

Employer:	Name of last supervisor	Employment dates (from...to)
Address:		
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Address:		
Phone:	Your last job title	
Reason for leaving		
List jobs you held, duties performed, skills used or learned, advancements or promotions while you worked for this employer.		

Please list additional relevant employment on a separate piece of paper, if needed.

Education Please list any education that qualifies you for the job for which you are applying. Provide names of schools, dates of enrollment (except for high school), cities and states.

School	Location	Area of Study/Degree	Diploma Earned/Dates?

Training Have you completed any training or classes relevant to the job for which you are applying? (Examples: On-the-job safety training, military training, production training, etc.) Be specific.

Special Skills Do you have any special skills or experiences that are relevant to the job for which you are applying? (Examples: Experience operating plant or office machines, computer skills, experience in warehouse jobs, skills in maintaining or repairing equipment, etc.) Be specific.

Experience and Activities We want employees to advance. Describe any job experience, school or other activities that demonstrate your desire and ability to advance or learn new skills.

Certification

My signature below certifies that all information in this application is correct and complete to the best of my knowledge and belief and that I understand that providing false, inaccurate, incomplete, or misleading information will result in refusal of employment or termination of employment if discovered after date of hire. I acknowledge that the company will verify the accuracy and completeness of the information I have provided and I authorize all entities and individuals identified or discovered during the company's hiring process to provide information regarding my employment, education, character and qualifications. I release all entities and individuals who provide information in accordance with this release from all liability for any damages that may result from furnishing information to the company. I understand that if I am employed, I must conform to the company's rules, policies and procedures. I also understand that my employment is "at will," which means that the company or I may terminate my employment at any time for any reason.

Applicant's signature

Date