

State of Washington
Dept. of Enterprise Services
invites applications for the position of:
HVAC Technician

careers.wa.gov
Working for Washington State

SALARY: \$4,974.00 - \$5,630.00 Monthly

OPENING DATE: 04/27/21

CLOSING DATE: 05/18/21 11:59 PM

DESCRIPTION:



HVAC Technician (Stationary Engineer 3)

****This recruitment has been reopened to expand the candidate pool. If you have previously applied, you will not be required to reapply.****

Who we are:

The Department of Enterprise Services' (DES) **mission** is "strengthening the business of government." DES does this through its **vision** of delivering high quality, cost effective support services, policy and governance to state government and other public entities so they can focus on their core missions. DES's **goals** are to offer expertise in facilities & capitol grounds management, acquisitions, training & support, and various shared services. We relentlessly pursue our **strategic drivers**: satisfied customers, a healthy team culture and a financially healthy organization. We **value** Respect, Integrity, Excellence, Diversity, Equity and Inclusion. We seek new team members who share our commitment to be an equity-driven and antiracist organization. We **listen** to customers and team members to understand what they need and expect. We promote creativity, learning and improvement to meet those needs and adapt to the ever-changing business environment. We **measure** our results and **seek feedback** to improve our performance.

Within the DES, The Buildings & Grounds Division (B&G) is responsible for Capitol Campus operations, stewardship and historic preservation. B&G provides service to over 42 agencies, maintains, operates and preserves the 486-acre state Capitol Campus in Olympia, including more than 28 buildings, 18 public monuments, four state parks and a 260-acre lake. B&G executes these responsibilities through the following service programs: Facilities Operations, Grounds Operations, Leadership and Admin, Maintenance & Repairs, Support Services (custodial).

Who we are looking for:

As a **HVAC Technician**, you will perform skilled installation, maintenance, alterations and repair work on HVAC systems for DES owned facilities in Thurston County. You will insure that all in-house work is performed in a safe, organized and professional manner and that the work meets all national, state and local building codes. You will interact with building tenants, property and tenant facility managers, B&G trade staff, vendors, contractors, and visitors of the Capitol Campus.

The ideal candidate is a highly motivated HVAC professional that enjoys a fast-paced environment in a progressive organization that embraces change and continued improvements to processes and efficiencies. You need to be an energetic team player that is a great listener and motivator that promotes different ideas and innovative ways to creative thinking that inspires changes to existing processes and new ways to do business. You must have the ability to think "on the fly" and make decisions to manage work productively.

Why you should join us:

The Department of Enterprise Services offers:

- A healthy work/life balance, including flexible schedules and the ability to work remotely;
- A great total compensation and benefits package;
- Paid Vacation, Leave, and Holidays;
- Supported growth and development opportunities; and
- Opportunities to serve your community through meaningful work.

DUTIES:

Some of what you will enjoy doing:

- Performing installation, maintenance, diagnosis, and repair of steam heating system components including, but not limited to high-pressure steam boilers, central steam distribution system and auxiliary equipment such as air handlers, variable air volume units, airflow dampers, V belts, sheaves, pulleys, and bearings
- Maintaining and repairing commercial refrigeration equipment used in air conditioning, ventilation, and chilled water systems
- Inspecting, maintaining and repairing heating, water, cooling, refrigeration, plumbing, and sewer systems
- Repairing relays, timers, meters, and switches with local or remote computer control
- Monitoring and adjusting heat and air conditioning in buildings using automated building monitoring and control systems
- Monitoring, analyzing, adjusting, maintaining and troubleshooting building HVAC control systems that include electrical, electronic, and pneumatic sensors and actuators
- Laying out, fabricating, and installing mechanical, pneumatic, electrical, and electronic temperature and humidity controls for heating and ventilation systems
- Developing cost estimates of labor and materials needed for building maintenance, alteration, or remodeling projects
- Attending shop, division, and agency meetings as necessary
- Providing information for and assisting in shop reports

Working Conditions:

This position works primarily indoors with some outdoor work that can be under adverse weather conditions. This position has been designated as "essential" for disaster or emergency recovery and is required to support any emergency situations that affect any of the DES owned properties. Travel is infrequent.

QUALIFICATIONS:

Required Qualifications:

- High school diploma or GED required, **AND**
- Completion of a recognized apprenticeship in refrigeration or steam fitting trades

- OR -

- Full journey-level status in a Plumbers or Steamfitters union

- OR -

- Five (5) years of applicable experience in the refrigeration or steam fitting trades or a combination of the two. **Vocational or trade school training as a steamfitter or refrigeration mechanic will substitute, year for year, for work experience up to a maximum of two years

- OR -

- Completion of a recognized apprenticeship program for heating, ventilation and air conditioning

License & Certification Requirement:

- Possession of a current EPA universal refrigerant handling certification, **AND**
- Possession of a valid motor vehicle operator's license, free from serious traffic violations

The most successful candidates will also possess the following knowledge, skills, and abilities:

- Ability to perform skilled HVAC work
- Knowledge of standard practices, methods, materials, tools, and equipment used in the HVAC trade
- Knowledge of current HVAC, electrical codes and electrical safety precautions
- Ability to work from blueprints, plans and sketches, and estimate labor and materials required to accomplish work
- Experience in the use of hand and power tools required to accomplish HVAC work

SUPPLEMENTAL INFORMATION:

Please provide the following documents in order to be considered; failure to do so may result in you not being considered for the position:

- A **letter of interest**, describing how you meet the qualifications for this position as outlined in the job posting; and
- A current list of at least **three (3) professional references** with current contact information (attached or available to provide at the time of interview)

Background Check Notice:

Prior to any new appointment into the Department of Enterprise Services, a background check including criminal record history will be conducted. Information from the background check will not necessarily preclude employment, but will be considered in determining the applicant's suitability and competence to perform in the position.

Union Inclusion:

This position is included in a bargaining unit represented by the Washington Federation of State Employees (WFSE).

Opportunity for All:

The Department of Enterprise Services celebrates our differences and we are committed to a workplace that supports equal opportunity employment and inclusion regardless of race, creed, color, national origin, citizenship or immigration status, marital status, families with children (including pregnancy, childbirth, or related medical conditions), sex, sexual orientation, gender identity diversity, age, status as a protected veteran, honorably discharged veteran or military status, status as an individual with the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with disabilities or other applicable legally protected characteristics. We will also consider qualified applicants with criminal histories, consistent with applicable federal, state and local laws.

You are welcome to include the name and pronoun you would like to be referred to in your materials and we will honor this as you interact with our organization.

Veterans Preference:

Applicants who meet the minimum qualifications and wish to claim Veteran's Preference **MUST** attach a copy of their DD214, or other verification of military service. Please **blackout** any personally identifiable data such as social security number. For additional information on Veteran's Preference and guidance on how to determine if you are eligible, [click here](#). We thank you and are grateful for your service!

Contact Information:

For questions about this recruitment or to request a reasonable accommodation in the application process, contact Jennifer McWaid at (360) 407-8210 or email jobs@des.wa.gov. Applicants who are deaf or hard of hearing may call through the Washington Relay Service by dialing 7-1-1 or 1-800-833-6388.

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HVAC Technician Supplemental Questionnaire

- * 1. Are you currently employed with the Department of Enterprise Services?
 - Yes
 - No
- * 2. Are you willing to undergo a background check as a condition of employment?
 - Yes
 - No
- * 3. Do you have a high school diploma or GED?
 - Yes
 - No
- * 4. Do you have a valid driver's license free from serious traffic violations?
 - Yes
 - No
- * 5. Please select all that apply:
 - I have completed a recognized apprenticeship in refrigeration or steamfitting trades.
 - I possess full journey level status in Plumbers or Steamfitters union.
 - I have completed a recognized apprenticeship program for heating, ventilation and air condition.
 - None of these apply.
- * 6. How many months of applicable experience in the refrigeration or steamfitting trades (or a combination of the two) do you have?
 - I do not have this experience.
 - 1-11 months
 - 12-23 months
 - 24-35 months
 - 36-47 months
 - 48-59 months
 - 60 months or more
- * 7. This job requires that you possess a current EPA universal refrigerant handling certification. Do you currently have one AND as a condition of employment do you

understand that you will need to maintain this license? **You will be required to provide verification.

- Yes
- No

* 8. How many years of vocational or trade school training as a steamfitter or refrigeration mechanic do you have?

- I do not have this training
- 1-11 months
- 12-23 months
- 24 or more months

* 9. Please verify that you have attached a resume to your application.

- Yes
- No

* 10. How did you hear about this job posting?

- Careers.wa.gov
- College Job Board
- Handshake
- Friend or Acquaintance
- Indeed
- LinkedIn
- Other

11. If you selected College Job Board or Other, please let us know the name of the college, job board, or place you heard about this position.

* Required Question